

# **GIBRALTAR AMATEUR ATHLETIC ASSOCIATION**



## **CONSTITUTION**

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**GIBRALTAR AMATEUR ATHLETICS ASSOCIATION****PATRON: H E THE GOVERNOR**

(1) The Association shall appoint a Patron if and when the need arises.

(2) **THE ASSOCIATION TITLE, LOGO AND COLOURS**

The association shall be concerned with the promotion of amateur athletics and shall be called the Gibraltar Amateur Athletics Association (G.A.A.A.)

It shall also, alternatively, be known as 'Gibraltar Athletics'.

The Association's officially recognised logo shall be the Castle and Keys of Gibraltar mounted in a yellow circle with a white background and the words 'Gibraltar Amateur Athletics Association' in blue lettering. The Association's and Gibraltar representative recognised colours will comprise a red vest and white or black shorts.

(3) **OBJECTS AND AIMS**

The objects and aims of the Association shall be as follows:

- (a) To promote athletics in general.
- (b) To encourage the coaching and training of athletics to school children.
- (c) To raise funds to pay for expenses which might be incurred for any purpose or object which may be considered of direct or indirect benefit to the association or the athletics interests of its members.
- (d) To execute any decision which may be passed at any general meeting.
- (e) To liaise with the Government of the day to ensure that the sport of athletics is provided with adequate facilities for its practice and administration.
- (f) To draw up, provide and enforce rules and regulations for the proper administration of amateur athletics competitions.
- (g) To foster a team spirit amongst all athletes as a means of promoting the harmonious and progressive development of the sport in general.
- (h) To manage the conduct of the sport of athletics in Gibraltar in accordance with World Athletics ("WA") Rules and Regulations.

#### (4) **AMATEURISM**

The issue of 'amateurism' has undergone considerable development in respect of its application in determining eligibility to participate in the sport of athletics. Considerable amendments approved by the IAAF Congress in 1982 (Athens), and in 1999 (Seville), allow athletes to receive payments for participation and performance in international competitions. Furthermore, in 2001 the IAAF's name was changed from the 'International Amateur Athletic Federation' to the 'International Association of Athletics Federations'. Since, it is now known as World Athletics (WA).

The Gibraltar Amateur Athletics Association's adopts the WA position in respect of this issue and also allows athletes to receive payments for participation and performance in international competitions. This position is reflected in the use of the additional, alternative name of 'Gibraltar Athletics'.

#### (5) **MEMBERSHIP OF THE ASSOCIATION**

Membership of the Association shall be open to any person or club interested in the practice or administration of the sport of athletics which the Association currently oversees; regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or beliefs.

Individuals can register as members in their own right or via an affiliated club. For the purposes of membership of the association a club shall be deemed to be any bona fide club or organisation within Gibraltar consisting of five, or more, registered athletes.

Where an athlete is registering via an affiliated club, it will be the responsibility of said club to collect the pertinent fees and forward these to the Association together with the registration details of each individual athlete as required.

The membership categories shall be as follows

- (a) **Club members** (as defined above)
- (b) **Senior members** – comprising individuals 18 years and over of age at any time during any calendar year.
- (c) **Junior members** – comprising individuals aged 15-17 at any time during any calendar year.
- (d) **Youth members** – comprising individuals under the age of 15 at any time during any calendar year.
- (e) **Associate members** – open to athletes not able to represent Gibraltar at Senior International Competition under IAAF conditions.

**(6) COMPOSITION OF COUNCIL AND MEETINGS**

The management and the administration of funds and/or other properties shall be entrusted to a council of elected Senior Members, which shall comprise the following:

**PRESIDENT  
VICE- PRESIDENT  
SECRETARY  
TREASURER  
FOUR COUNCIL MEMBERS**

The members elected to the council shall hold office for a period of four years and shall be eligible for re-election at the end of their term of office. Any senior members wishing to stand for election must be proposed and seconded by senior members of the Association and must be present at the meeting where the election is taking place, save in exceptional circumstances at the discretion of the outgoing council.

Only persons who have been members of the Association for a minimum period of five consecutive years immediately prior to any council election will be eligible to stand for election on said council.

All council members must remain full paid up members of the Association for the duration of their term of office.

Nominations for the new council must be received by the secretary, in writing, no later than seven days prior to the date of the election.

The council shall meet whenever necessary but, in any case, not less than once a month.

Five members shall form a quorum at a council meeting.

Active athletes, who are members of the Association, shall elect an "Athletes' Liaison Officer" on a regular basis. Said person will have direct access to the Association's secretary and may raise any matters, on their behalf, for the consideration of the council.

**(7) POWERS OF THE COUNCIL**

In addition to taking responsibility for the general management of the affairs of the Association the council shall have the power to carry out the following functions:

- (i) Decide upon and manage the acceptance of new members.
- (ii) Deal with disciplinary matters as described in Section 14 of this constitution.
- (iii) Make, revoke or amend bye-laws.
- (iv) Fill any vacancy in their number that may occur during a term of office. If, however, any three of the four executive posts of President, Vice-President, Hon Secretary or Hon Treasurer, resign simultaneously, the rest of the council will stand down and an Extraordinary General Meeting will be convened to elect a full new council.
- (v) To appoint Sub-Committees to consider or investigate any specific matter or to deal and help in the organisation of any special activities of the Association. Sub-Committees shall not undertake duties other than those specifically delegated to them, not incur any expenditure without the authority of the Council.
- (vi) To summon any member to appear in front of the Council if they so deem necessary.
- (vii) To co-opt members to the Council if they so deem necessary.

Questions arising at any Council meeting shall be decided by a simple majority of votes. In cases of equality of votes, the Chairman shall have a second or casting vote.

The President of the Association shall be the Chairman at Council Meetings. If at any Council Meeting the President is not present, or he is unable or unwilling to fulfil this role, the Vice-President shall be the Chairman. Where the Vice-President is not present or, if present, is unable or unwilling to fulfil this role, the Council Members shall elect one of their own number to be Chairman at that particular Council Meeting.

**(8) COUNCIL DECISIONS**

In all cases of suspension or discipline the decisions of the Council shall, after a full investigation of the facts, be final.

In all other matters the Council's decisions shall take immediate effect and should be observed by all the members unless they are reversed at an Extraordinary General Meeting.

**(9) ADMISSION OF MEMBERS**

The name, age and address for all members shall be given to the Hon Secretary, who shall keep a record of all members.

Every person shall upon application for admission to membership sign a document agreeing to abide by the Rules of the Association and all amendments.

**(10) MEMBERSHIP FEES**

- |                            |                   |
|----------------------------|-------------------|
| (a) Club Registration fee: | £30.00 per annum. |
| (b) Senior Members:        | £10.00 per annum. |
| (c) Junior Members:        | £5.00 per annum.  |
| (d) Youth Members:         | £3.00 per annum.  |
| (e) Associate members:     | £2.00 per annum.  |

All membership fees must be paid by 15 January of any given year. Individuals who fail to pay their membership fees by this date will automatically cease to be members of the Association.

Fees will be updated as necessary and after the approval of an extraordinary or general meeting. The membership year will commence on the 1 January of each calendar year.

The financial year of the Association will run concurrently with the membership year.

**(11) GENERAL MEETINGS**

- (a) The Annual General Meeting shall be held during the months of September or October of each year. The minutes of the previous Annual General Meeting shall be read and approved and the Statement of Accounts shall be submitted. Previously submitted motions will be discussed and any other general business shall then be transacted.
- (b) Members wishing to submit motions for discussion shall give notice thereof to the Secretary seven clear days before the date of the meeting.
- (c) Extraordinary General Meetings shall be called when the Council deems it necessary or at the written request of not less than fifteen senior members, all of whom shall be present at the said meeting. No other matters other than those appearing on the agenda shall be discussed at Extraordinary General Meetings.
- (d) 20% of the membership shall form a quorum at all general meetings.
- (e) Voting rights at general and extraordinary general meetings will be restricted to full, senior members of the Association.

- (f) Only individuals who have been either junior and / or senior members of the Association for a minimum of three consecutive years immediately prior to a general or extraordinary general meeting will be eligible to cast a vote, save that the individual must be a full senior member when their vote is cast.
- (g) In respect of the election of posts to serve on the Council, voting rights will be restricted to persons who have been either junior and / or full senior members of the Association for a minimum of five consecutive years immediately prior to the vote being taken, save that the individual must be a full senior member when their vote is cast.
- (h) In the event of the necessary number to form a quorum not being present at a general meeting, said meeting shall be delayed by a period of half an hour to allow time for additional members to attend. After that time, the members present will be considered to constitute a quorum.
- (i) At least fourteen days' notice will be given for all general meetings.
- (j) On election years, should the annual general meeting be suspended, for any reason, before a new council is fully elected, the outgoing council will continue to manage the affairs of the Association until such time as an extraordinary general meeting is convened. Where the outgoing council does not wish to remain in office, an interim working committee will be formed. This committee will manage the affairs of the Association until such time as an extraordinary general meeting is convened and a new council is elected. This meeting must be convened as soon as is possible.

## **(12) PROCEDURE AT GENERAL MEETINGS**

The President of the Association shall preside at the general meetings or, in his absence, this task will pass to the Vice-President. Should neither be present a Chairman shall be elected for the occasion from among the members of the council.

The Chairman shall have a casting vote where any ballot is tied.

The auditors who will scrutinise the Association's accounts will be appointed at annual general meetings.

All resolutions shall be decided by a show of hands or by secret ballot.

No voting by proxy shall be permitted at any meeting.



**(13) ALTERATIONS TO THE CONSTITUTION**

No alterations, additions or amendments to the Constitution shall be made unless carried by two thirds of the voting members present at an extraordinary general meeting convened for that purpose.

Any proposals for amendments to the Constitution must be received in writing by the Secretary no less than 7 days before an extraordinary general meeting is convened to consider them.

The published agenda for the meeting must contain a full draft of the proposed alterations to the Constitution.

**(14) DISCIPLINARY PROCEDURES**

Every member of the association shall abide by its constitution and not behave in a manner that might bring the Association into disrepute. Any member whose conduct is deemed by the Council to have become obnoxious, or about whom the Council has received a written complaint which warrants investigation, shall be notified by the Council that an explanation in writing is required by a given date. Said member may also request to appear before the Council to expand upon his/her written explanation. Where a member refuses to respond to the request for information the Council reserves the right to consider the matter in his/her absence and to take whatever disciplinary procedures it considers appropriate.

Sanctions at the disposal of the Council will range from written reprimands, to warnings about the consequences of continued inappropriate behaviour and ultimate expulsion from the Association.

All disputes between the Association and an athlete, or between an athlete and the EA or WA, shall be submitted to arbitration. In the case of a dispute between the Association and an athlete, this dispute should be submitted to an arbitration panel constituted by the Association. In the case of a dispute between an athlete and the EA or WA, this dispute may, at the option of Council, be submitted to the EA or WA Arbitration Panel.

The decision of the Arbitration Panel shall be final and binding on all parties and on all Members of the EA and WA, and there exists no right to appeal the Arbitration Panel's decision.

At all times the EA and WA Competition Rules shall be observed and complied with whenever a dispute arises.

**(15) ACCOUNTABILITY**

The Hon Secretary's and the Hon Treasurer's books shall be open to inspection by members provided a request in writing is made to the officer concerned.

**(16) REPRESENTING GIBRALTAR IN INTERNATIONAL ATHLETICS EVENTS**

The Association's eligibility rules are governed by the WA's Rule 5: 'Eligibility to Represent a Member'. The WA's 'Rules of Competitions' booklet states that: '...Members shall be represented only by athletes who are Citizens of the Country (or Territory) which the affiliated Member represents and who comply with the eligibility requirements'. Central to these criteria are an athlete's birth, parentage and residence. Full details of this criteria are contained as Appendix 'A'.

**(17) SELECTION PROCEDURE**

Athletes considered for selection to represent the GAAA or Gibraltar at international athletics events shall be selected in accordance with the process outlined in Appendix 'B'.

The Selection Panel will comprise the Head Coach, appointed by the council, and nominated members of the council. It will consider athletes on the basis of certifiable performances achieved within an event's qualification period, and in keeping with its policy of allowing as many of its most accomplished athletes as possible to experience top quality competition.

Only persons who are fully paid-up members of the Association by 15 January of any given year will be considered for selection to represent Gibraltar in international athletics events. The sole exception will be new members who have not had any prior involvement with athletics in Gibraltar but who, nevertheless, satisfy the eligibility criteria detailed in section 16 of this constitution.

In selecting athletes factors that may be considered include:

- The GAAA ranking lists
- Previous results
- Consistency of performances
- Attainment and behaviour at previous international events
- Current form and fitness
- The GAAA policy of promoting the general development of excellence in local Athletics

**(18) GENERAL RULES OF COMPETITION**

- (a) Full competitions organised by the Association will be open to athletes aged of 14 years and over, for road races, 12 and over for track events.

The Association will also organise age-specific competitions for junior athletes. The age criteria for these events will be decided, and advertised, on an event by event basis.

For the purposes of this rule an athlete's age will be taken as that on the date of each individual competition.

- (b) Every Club, Society and Managing Body promoting an Athletics meeting or competition under GAAA Rules, and every person tendering an entry for any such meeting or competition shall be deemed to have submitted to the jurisdiction of the Association, and no Club, Society, Managing Body or person affected by a Decision of the Association shall have any right of objecting thereto, or publishing thereof, unless this is in accordance with the Rules of the Association.
- (c) Any registered athlete wishing to compete outside Gibraltar must obtain the permission of the Association in accordance with IAAF procedures.

(d) Athletes Representatives

No athlete who is a member of this Association shall be granted the Association's consent to use a Representative, and no Representative shall be authorised, unless there exists a written contract between the athlete and his representative which contains the minimum terms set out in the WA Regulations on Federation/Athletes' Representatives.

(e) In and Out-of Competition Testing

This Association will conduct and allow European Athletics (EA) and the WA to conduct in and out-of-competition doping controls on any athletes who are members of the Association and, will allow the EA and WA to conduct doping controls at the Gibraltar National Championships or in any other similar meeting.

(f) Anti-Doping Rules

This Association will comply with the WA's Rules on Anti-Doping and Procedural Guidelines. Furthermore, every member, athlete and athlete's support personnel shall be bound by the WA's Rules on Anti-Doping and Procedural Guidelines.

**(18) GENERAL RULES OF COMPETITION (Cont..)****(g) International Relationships**

The Gibraltar Amateur Athletic Association is affiliated to World Athletics ("WA") (and through WA to European Athletics). The Gibraltar Amateur Athletic Association recognises, accepts, applies, observes and abides by the current Constitution, Rules and Regulations of WA and European Athletics, as well as by any future amendments. This applies especially to the Anti-Doping rules, the handling of disputes, and relations with Athletes' Representatives.

Any citizen of Gibraltar elected to the EA or WA Council is *de jure* a member of the Council of the Gibraltar Amateur Athletic Association with full voting rights.

**Appendix 'A' (1/3)**

# Gibraltar Athletics Eligibility Form

National Sporting Bodies are member federations to International Bodies. In the case of Athletics the Gibraltar Amateur Athletic Association (GAAA) is the National Sporting Body for Athletics and is a member of the International Association of Athletic Federations (IAAF) now called World Athletics ("WA") and European Athletics (EA) since 1958.

WA eligibility rules are set in the 'rules of competitions' booklet and start with the quotation: "In International Competitions held under Rules 1.1(a), (b), (c), (f) or (g), Members shall be represented only by athletes who are Citizens of the Country (or Territory) which the affiliated Member represents and who comply with the eligibility requirements of this Rule."

Birth, Parentage and Residence, are the primary factors in the eligibility procedure of any Country or Territory, scrutinised by WA and the EA. The Gibraltar Amateur Athletic Association Eligibility rules are based on the IAAF Rule 5 "ELIGIBILITY TO REPRESENT A MEMBER".

**To be considered for selection to compete for Gibraltar, an athlete must be a registered member of the GAAA and have his/her membership up-to-date. He/she should also be a British Citizen and prove his link to Gibraltar by satisfying all the requirements of at least one of the following three criteria for eligibility listed below under the headings of 'Birth', 'Parentage' or 'Residence'.**

<b>Eligibility</b>	<b>Gibraltar</b>
<b>Birth</b>	Athletes who are born in Gibraltar
<b>Parentage</b>	One or both parents or grandparents were born in Gibraltar.
<b>Residence</b>	[a] Name of Person in the Register of Gibraltarians, or [b] Have a 'Gibraltar' Passport (A Passport awarded by the Gibraltar Civil Status and Registration Office which actually contains the word GIBRALTAR on the Document) <b>and</b> must be in possession of a residence permit <b>and</b> a confirmed primary residency of a minimum of five years during the qualifying period in Gibraltar immediately prior to the event to be competed in <b>and</b> the said athletes will be expected to participate regularly in GAAA Track & Road Athletic events during the qualifying period.
<b>Retention</b>	Athletes who have competed for Gibraltar at full senior international level under the residence qualification retain their Gibraltar Athletics eligibility status, only whilst they retain a strong personal link with Gibraltar. On leaving Gibraltar said athletes will be offered a release of affiliation by the GAAA and this will automatically come into effect after a period of 90 days.

To have Gibraltar eligibility confirmed, please write and submit the Gibraltar Eligibility & Conditions Form together with the appropriate certified photocopied documentation to:

**The Hon Secretary  
Gibraltar Amateur Athletic Association  
PO BOX 483  
Gibraltar GX11 11A**

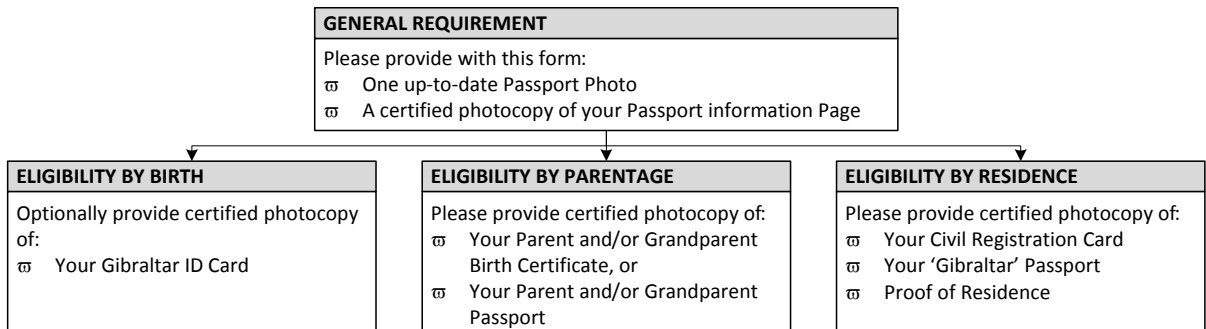
**Appendix 'A' (2/3)**

# Gibraltar Athlete Eligibility & Conditions Application Form

Note: - Please fill in BLOCK LETTERS

<b>SURNAME</b>											
<b>FORENAME</b>											
<b>ADDRESS (Primary Residence)</b>											
<b>Telephone No.</b>											
<b>Mobile No.</b>											
<b>Email Address</b>											
<b>Date of Birth</b>	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td>D</td><td>D</td><td>/</td><td>M</td><td>M</td><td>/</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td> </tr> </table>	D	D	/	M	M	/	Y	Y	Y	Y
D	D	/	M	M	/	Y	Y	Y	Y		

**It is the responsibility of the athlete to provide evidence of his/her eligibility to represent Gibraltar in international athletics competitions under any of the three sections below.**



I hereby declare that the above statement and documents provided are true to the best of my knowledge and belief.

_____ Signature of Athlete	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td>D</td><td>D</td><td>/</td><td>M</td><td>M</td><td>/</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td> </tr> </table>	D	D	/	M	M	/	Y	Y	Y	Y
D	D	/	M	M	/	Y	Y	Y	Y		

### Appendix 'A' (3/3)

#### General

I understand that as an athlete I am representing a member federation with a long history of participation in international athletics events held under the auspices of the EA and WA. I therefore agree to abide by the rules of competition and not to act in any way which might be deemed to bring the good standing of the GAAA, Gibraltar, or the sport of Athletics into disrepute.

#### Use of Image and Marketing in Promotional Activities

I agree that my name, image and likeness ('the Images') may be photographed, filmed, broadcast, identified or otherwise recorded during competition or any other events. I give my unconditional and irrevocable consent to the Gibraltar Amateur Athletic Association or anyone authorised by them to record the images during any competition and to copy, publish, broadcast, distribute and communicate the images to the public by any means, in any format and on any media as may be agreed by the GAAA without payment to me. I also consent to the use of the images for all other current or future purposes authorised by GAAA including marketing and promotional activities. The images shall be the GAAA's exclusive property. I also release and discharge the GAAA from all claims whatsoever including any or all moral rights in connection with the use of the images and my rights to them. I further agree that, except as permitted by the GAAA, I will not allow my person, name, and picture or sports performances to be used for advertising purposes. I further undertake not to perform any act or be involved in any situation that brings the GAAA into disrepute.

#### Compliance with the Constitution of the GAAA and the rules of my sport

I agree to comply with the Constitution and rules of the GAAA currently in force, including any amendments made from time to time as available. In particular, I agree to comply with the provisions of the GAAA/WA Constitution regarding the eligibility of athletes and the rules relating to the identification and branding on personal competition clothing and personal equipment. I also accept and agree to abide by the GAAA/WA rules pertaining to Anti-Doping. As a condition of my entry and eligibility to represent Gibraltar at international athletic events I further agree to familiarise myself with and comply with the relevant provisions, rules, statutes and regulations of the World Ant-Doping Code, World Athletics (WA) and my National Federation (GAAA). I undertake to notify the GAAA immediately should there be any change to my personal information contemplated by this form which relates to my qualification for, attendance at, or participation in international events. I further agree to abide by any classification rules of my sport. I agree that all photographs and moving images taken by me at any international event, including those of other athletes competing within any venues, shall be used solely for personal and non-commercial purposes, unless prior written consent is obtained from the GAAA or WA.

#### Collection and Use of Information

I acknowledge and agree that my personal information and personal data (including unspent criminal convictions and other sensitive personal data) can be stored, used and disclosed by the GAAA and WA (i) in connection with the organisation, administration and registration procedures generally; (ii) for the purposes of carrying out background checks by the Gibraltar Government, the Royal Gibraltar Police and other relevant Local and international authorities in order to gain accreditation and (iii) any other activities as contemplated in this form or to which I consent.

#### **Signed by the Athlete\***

\* see below for parent/guardian if athlete under the age of 18

\_\_\_\_\_ 

D	D	/	M	M	/	Y	Y	Y	Y
---	---	---	---	---	---	---	---	---	---

  
Signature of Athlete

\* This section is to be completed where: (i) the competitor is under 18 years of age on the date of signing this form.

I confirm that I am the parent/legal guardian (delete as appropriate) of the Athlete named in the Eligibility & Conditions Form and that I consent to the above-named athlete signing the Eligibility & Conditions Form, and I undertake to ensure that the athlete will comply with the terms and conditions of the Eligibility & Conditions Form.

Name of Parent/Guardian											

\_\_\_\_\_ 

D	D	/	M	M	/	Y	Y	Y	Y
---	---	---	---	---	---	---	---	---	---

  
Signature of Parent/Guardian

## Appendix 'B' (1/2)

# General Selection Process

### Overview

This document outlines the process by which athletes may be selected to represent Gibraltar at International Athletics Events.

Presently the GAAA sends athletes to events organised by the following International Bodies:

- 1) **World Athletics (WA)**
- 2) **European Athletics (EA)**
- 3) **Commonwealth Games Association (CGA)**
- 4) **International Island Games Association (IIGA)**

[1 & 2] The **WA eligibility criteria** are used as a base to establish which athletes can be considered to represent Gibraltar at any WA or EA Championship. (Details included in the GAAA Eligibility Registration Form).

[3] The **CGA eligibility criteria** is roughly similar to **WA eligibility criteria**.

[4] The **IIGA eligibility criteria** is slightly different:

### **IIGA Operational Guidelines**

#### Section 6 - Conditions for Representing a Member Island

To represent a Member Island a competitor may qualify either by:

- 6.1 having been born on that Member Island.
- 6.2 A competitor may be considered to have been born on a Member Island if the mother was normally resident on that Island immediately prior to the birth and returned to the Island soon after.
- 6.3 Having been resident on that Member Island for the period of 12 consecutive months prior to the date of the Opening Ceremony of the Games to be entered.
- 6.4 Any person wishing to gain qualification under 6.3 shall be deemed to be a permanent resident for the purpose of qualification if they are not residing on that Member Island because they are following a programme of study or involved in military service out of the Member Island.

Any competitor not complying with the above shall be subject to an automatic disqualification from the Games.

In the case of Commonwealth & Island Games Events the GAAA submits a list of local athletes that have attained "Minimum Consideration Standards" (MCS) for Selection as agreed with the organising bodies. The MCS are set locally by the GAAA with the organising body approving them.

The GAAA strategic aims are generally three-fold:

- to maximise athletes' potential to qualify in his/her own right;
- to maximise the number of athletes achieving selection (where applicable); and
- to allow as many of its most accomplished athletes as possible to experience top quality competition



## **Appendix 'B' (2/2)**

### **SECTION 1: SELECTION PROCESS for WA & EA Championships**

1. To be considered for selection, athletes must:
  - a. Satisfy all relevant age and nationality eligibility criteria (as published in each event's: 'Entry Standards & Conditions') Links to the official websites containing this information can be found on the GAAA website;
  - b. have achieved at least one qualification standard within the qualification period in accordance with the relevant performance conditions (standards, qualification period and performance conditions to be set on the publication of each event's: 'Entry Standards & Conditions').
2. Alternatively to 1.1b, if no athlete has achieved any of the qualifying standards the GAAA may, at its discretion, enter at least one athlete in the championships where this is allowed by the organisers. This is dependent on Gibraltar satisfying the relevant entry conditions for non-qualified athletes, as set by the EA and WA for individual championships.
3. The selection criteria to be used in the case of no athletes setting a qualifying time is as follows:
  - a. All Registered GAAA athletes who are fully paid-up members of the Association by 15 January of the competition year, will be considered for selection irrespective of their event, so long as they satisfy the organiser's conditions of entry.
  - b. The selection panel will also consider:
    - The GAAA ranking lists
    - Previous results
    - Consistency of performances
    - Attainment and behaviour at previous international events
    - Current form and fitness
    - The GAAA policy of promoting the general development of excellence in local Athletics
  - c. Where required, the comparison of athletes' performances during the qualification period will be based on the WA Scoring Tables\*. This system will allow the selection panel to rank athletes and give due weight to their performances when selecting representatives for individual competitions in keeping with the wider policy aims detailed in the GAAA strategic aims above.

#### **\*WA SCORING TABLES OF ATHLETICS**

The Scoring Tables of Athletics are based on exact statistical data. The scores in the tables of different events cover equivalent performances. Therefore, the tables can be used to compare results achieved in different athletic events. The Scoring Table is a public document available on the WA website.

## Appendix 'C' (1/4)

# SAFEGUARDING CHILDREN , YOUNG PEOPLE OR VULNERABLE ADULT POLICY

### **GAAA Safeguarding Policy:**

This policy applies to all individuals/clubs involved in athletics and working with children, young people or vulnerable adult on behalf of/or representing the GAAA.

The aim of this policy:

- To protect children, young people or vulnerable adult who participate in athletic activities under the umbrella of Gibraltar Athletics. This includes the children of adults who take part in actions within areas that are under the GAAA's remit;
- To provide all individuals/clubs with the overarching principles that guides the GAAA's approach to safeguarding and child protection;

The GAAA believes that a child, young person or vulnerable adult should never experience abuse of any kind. The GAAA has a responsibility to promote the welfare of all children, young people or vulnerable adults and to keep them safe. The GAAA are committed to safe practice in a way that protects them.

### **The GAAA recognises that:**

- the welfare of the child is paramount, as enshrined in the Children Act 2009
- all children, regardless of age, disability, gender, racial heritage, religious belief, sexual orientation or identity have a right to equal protection from all types of harm or abuse
- some children are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues
- working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare.

### **The GAAA will seek to keep children, young people or vulnerable adults safe by:**

- valuing them, listening to and respecting them
- appointing Designated Safeguarding Officers (DSO) for children and young people and a lead Council Member for Safeguarding
- adopting Child Protection and Safeguarding practices through procedures and a code of conduct for all individuals/clubs involved in athletics.
- providing effective management all individuals/clubs involved in athletics through supervision, support, training and quality assurance measures
- recruiting individuals involved in athletics safely, ensuring all necessary checks are made

## Appendix 'C' (2/4)

- recording and storing information professionally and securely and sharing information about safeguarding and good practice with children, their families, coaches and volunteers
- using GAAA safeguarding procedures to share concerns and relevant information with agencies who need to know, and involving children, young people, parents, families and carers appropriately
- using GAAA procedures to manage any allegations against coaches and volunteers appropriately
- ensuring that we have effective complaints and whistle-blowing measures in place
- ensuring that a safe physical environment is provided for our children, young people, coaches and volunteers, by applying health and safety measures in accordance with the law and safety standards regulatory guidance.

### Contact details:

Senior Lead for Safeguarding Name: To be Agreed Phone/email Tel: (+350)	Designated Safeguarding Officer (DSO) Name: To be Agreed Phone/email Tel: (+350)
Designated Safeguarding Officer (DSO) Name: To be Agreed Phone/email Tel: (+350)	Deputy DSO(s) Name: To be Agreed Phone/email Tel: (+350)

## CHILD PROTECTION - PROCEDURES

***The GAAA is committed to safeguarding children and if any Athletics member or coach or volunteer suspects a child/young person of being abused this will be reported immediately to the DSO/Social Services/Care Agency.***

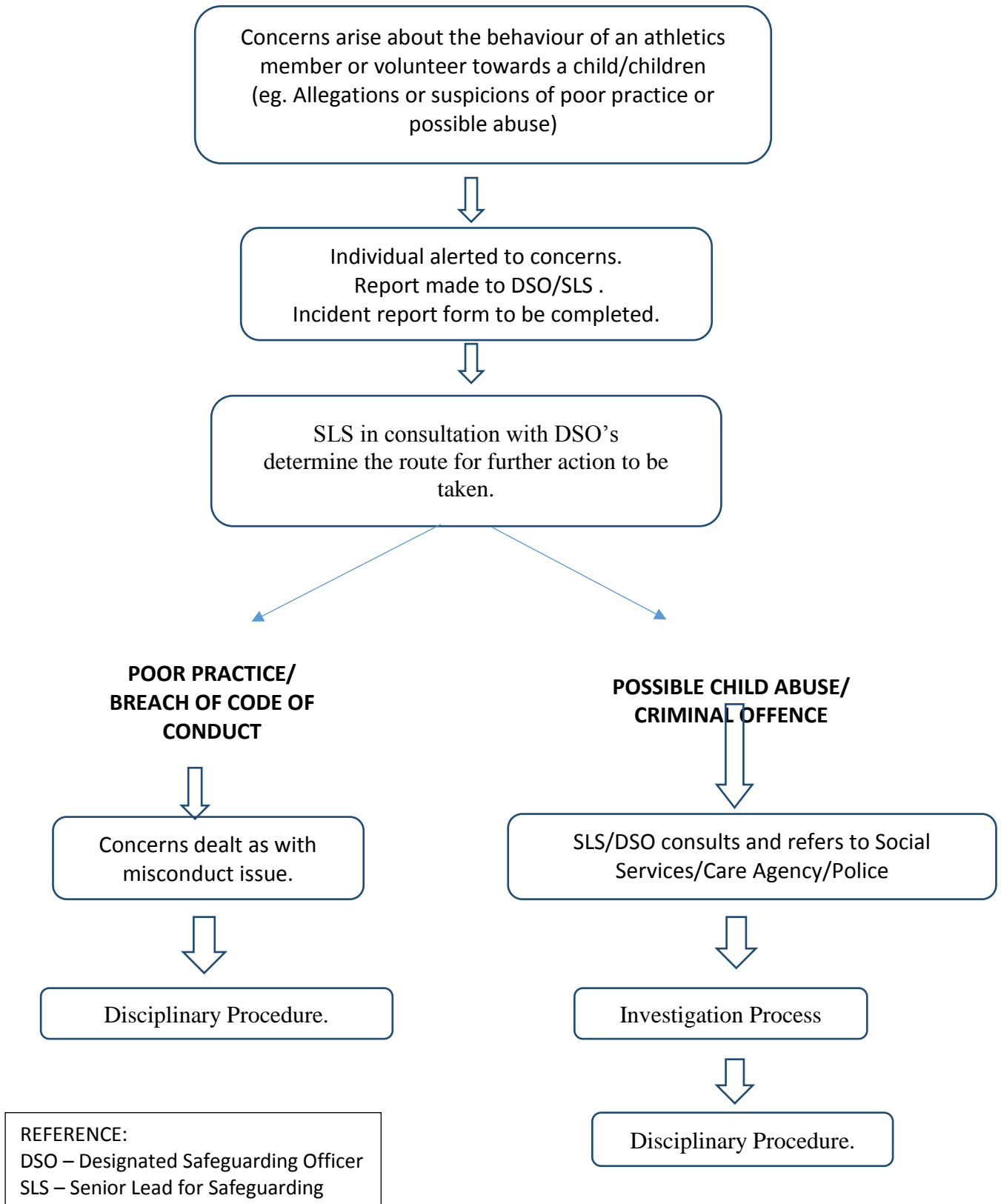
GAAA member who observe injuries which appear to be non-accidental or who are told anything significant by a child/young person **MUST** report their concern to the GAAA's designated Safeguarding Officer.

If staff have significant concerns about a child/young person which may indicate physical, emotional or sexual abuse or neglect, they are **REQUIRED** to discuss and report this to the GAAA Safeguarding Officer. As much information as possible is to be provided, including name and details of child.

The GAAA Safeguarding Officer will complete a Referral Form and forward to Social Services/Care Agency, who will carry out the investigation.

**Appendix 'C' (3/4)**

**CONCERNS ABOUT THE BEHAVIOUR OF AN ATHLETICS MEMBER  
OR VOLUNTEER  
(TOWARDS A CHILD)**



**Appendix 'C' (4/4)**

**CONCERNS ABOUT CHILDREN AND YOUNG PEOPLE**

